



Kenowa Hills Public Schools
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BOARD OF EDUCATION
Committee of the Whole Work Session Preliminary Minutes
6:30 p.m., Monday, May 6, 2024
Kenowa Hills Administration Building
2325 Four Mile Road NW, Grand Rapids MI 49544

I. Routine Business

- A. A Committee of the Whole Meeting of the Board of Education was called to order at 6:31 pm. at the Kenowa Hills Administration Building, 2325 Four Mile Road NW, Grand Rapids MI.
- B. President Labotz opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, LaBotz, Roberts, Robinson and Turner (arrives at 6:45); Superintendent Hopkins, Assistant Superintendent Dinkelmann and Director Gilchrist are also present. Student Representatives Jake Jonker is also in attendance.
- D. Motion by Member Courtade supported by Member Hart to approve the agenda.
Motion passes 6-0.

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

II. Recognition and Correspondence

- A. Recognition - Superintendent Hopkins acknowledged with appreciation the following for their donation to the District:
 - 1. Bartlett Tree Experts
 - 2. Richard Elzinga
- B. Correspondence
- C. Board Communication - Members reported on various district events in which they participated during the past couple of weeks.

RECOGNITION

CORRESPONDENCE

BOE COMMUNICATION

III. Discussion/Information Item

- A. Superintendent Report
 - 1. Superintendent Evaluation and Rater Reliability Training (MCL 380.1249(5))
 - 2. Special Meeting to Authorize Sale of Bonds
 - 3. Continuity of Services and COVID-19 Update
- B. Office of Teaching and Learning
 - 1 Comprehensive Functional Curriculum Purchase Recommendation
 - 2 2024-25 School Year Student Handbooks
 - i. Elementary
 - ii. Middle School
 - iii. High School
 - iv. Pathways High School
 - v. Athletic Code of Conduct

SUPERINTENDENT REPORT

OFFICE OF TEACHING AND
LEARNING

C. Finance

FINANCE

1. April 2024 Check Register
2. Condensed Fund Statement
3. Bond Funds Investment Income
4. Investment Holdings
5. FY2024-25 Kent ISD Budget
6. Student Device Purchase

D. Marketing Report - Information included in the report provided by Galapagos Marketing was highlighted.

MARKETING

President LaBotz read a statement that was prepared by District Administration regarding weighted grading at the High School.

IV. Public Comment - Two (2) attendees provided comments.

PUBLIC COMMENT

The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy.

V. Action Items

ACTION ITEMS

A. Motion by Member Hart supported by Member Courtade approve the Consent Agenda. **Motion passes 7-0.**

CONSENT AGENDA

1. April 15, 2024 Regular Meeting Minutes
2. April 2024 General Fund expenditures of \$878,591.94 through and including checks #82356 - 82495 and payrolls of April 5 and 19; June School Lunch Fund expenditures of \$12,792.28 through and including checks #11128 - 11133; Capitol Project expenditures of \$24,948.25 through and including checks #7 & 8; 2022 Building and Site Series expenditures of \$71,222.00 through and including checks #32-34; Activity Check Register expenditures of \$18,474.56 through and including checks #97155 - 97169.

REGULAR MEETING MINUTES

APRIL CHECK REGISTER

B. Motion by Member Hart supported by Member Gustinis to approve the recommendation to purchase middle school cafeteria furniture from Custer Office Environments in the amount of \$176,675.48 and from Interphase Interiors in the amount of \$18,486.18 using 2020 Series II Bond Funds. Report #24-029. **Motion passes 7-0.**

MIDDLE SCHOOL
CAFETERIA FURNITURE
REPORT #24-029

C. Motion by Member Hart supported by Member Courtade to approve the recommendation to purchase equipment for the STEM Academy in the amount of \$28,320.19 from Grizzly Industrial using 2020 Series II Bond Funds. Report #24-030. **Motion passes 7-0.**

STEM EQUIPMENT
REPORT #24-030

D. Motion by Member Courtade supported by Member Hart to award the custodial services contract to Enviro-Clean for the period July 1, 2024 through June 30, 2027 with the option for two, one-year extensions as outlined in Report #24-031. **Motion passes 7-0.**

CUSTODIAL SERVICES
CONTRACT
REPORT #24-031

E. Motion by Member Gustinis and support by Member Turner to go into closed session under MCL 15.268§8c for bargaining preparation and strategy. Secretary Courtade took a roll call vote. **Motion fails 0-7.**

A written legal opinion from the District's counsel is requested to assess whether board members who have a family member in a bargaining unit must abstain from participation, deliberation and voting on items related to contract negotiations.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Roberts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Turner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gustinis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	LaBotz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Robinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

CLOSED SESSION

VI. Future Items for Consideration

A. Future Meetings

1. 05/20/24 **6:00 pm** Retirement Reception & Regular Board of Education Meeting - High School Commons
2. 06/10/24 6:30 pm. Budget Hearing and Committee of the Whole Workshop - Administration Building
3. 06/24/24 6:30 pm Regular Board of Education Meeting - Administration Building
4. 08/12/24. 6:30 pm Committee of the Whole Workshop - Administration Building
5. 08/26/24 6:30 pm Regular Board Meeting - Administration Building

B. Go-Around

FUTURE MEETINGS

VII. Adjournment

- A. Seeing no additional agenda items, President Labotz adjourned the meeting at 9:11 p. m.

ADJOURNMENT

Respectfully submitted,

Melissa Courtade, Secretary