



**Kenowa Hills Public Schools**  
 VALUE. SUPPORT. EMPOWER.

**BOARD OF EDUCATION**  
**Committee of the Whole Work Session Preliminary Minutes**  
**6:30 p.m., Monday, February 13, 2023**  
**Kenowa Hills Administration Building**  
**2325 Four Mile Road NW, Grand Rapids MI 49544**

**I. Routine Business**

- A. A committee of the whole meeting of the Board of Education was called to order at 6:31 pm at the Kenowa Hills Administration Building, 2325 Four Mile Road NW, Grand Rapids, MI.
- B. President Hart opened the meeting with a moment of silence.
- C. Corey Turner took the ceremonial oath of office with her term beginning today and concluding December 31, 2024.
- D. Members Present: Courtade, Gustinis, Hart, LaBotz, Robinson and Turner; Superintendent Hopkins, Assistant Superintendent Dinkelman and Jason Feirick of the Business Office are also present along with Student Representative Zahrt. Member Roberts and Director Gilchrist are absent.
- E. President Hart appointed Member Courtade as a temporary secretary due to the absence of Secretary Roberts.
- F. Motion by Member Courtade supported by Member Robinson to approve the agenda.  
**Motion approved 6 - 0.**

CALL TO ORDER

MOMENT OF SILENCE

OATH OF OFFICE

ROLL CALL

APPROVE AGENDA

	Y	N	A		Y	N	A		Y	N	A				
Courtade	Y	___		Hart	Y	___		Roberts	ABSENT			Turner	Y	___	
Gustinis	Y	___		LaBotz	Y	___		Robinson	Y	___					

**II. Correspondence**

- A. Correspondence - Superintendent Hopkins acknowledged "Thank You" cards from two classrooms at Central Elementary.
- B. Board Communication - Members reported on various district events in which they participated during the past couple of weeks.

CORRESPONDENCE

BOE COMMUNICATION

**III. Discussion/Information Item**

- A. Office of Teaching and Learning
  - 1. 2022-2023 Education Goals Reporting per Public Act 144 of 2022, Section 98b
    - i. Mr. Dinkelman presented the initial data as required by this legislation. This information will be posted on the transparency page on the District's website.
    - ii. President Hart noted a potential discrepancy with the reporting of High School course failures. Mr. Dinkelman will look into this and provide any necessary update.

OFFICE OF TEACHING  
& LEARNING

2. Course Proposals - Questions were asked by board members regarding course changes.
  - i. High School
    - a. Digital Media (Course Name Change)
    - b. Marketing (Course Name Change)
    - c. Knights' Strength (Course Name Change)
    - d. STEM Academy for Earth Science (Course Name Change)
    - e. STEM Academy for Physics (Course Name Change)
    - f. STEM Academy for Geometry (Course Name Change)
    - g. STEM Engineering 1 (Course Name Change)
    - h. STEM Engineering 2 (Course Name Change)
    - i. STEM Engineering 3 (Course Name Change)
    - j. STEM Engineering Capstone (Course Name Change)
  - ii. Middle School
    - a. 8th Grade Humanities (New Class)
    - b. Peer to Peer (New Class)
    - c. Cultural Studies (Course Name Change)
    - d. Creative Collaboration (Course Name Change)
    - e. STEM Academy for 8th Science (Course Name Change)

B. Finance

FINANCE

1. January 2023 Check Register
2. Bond Investment Fund Update
  - i. Interest Income
  - ii. Investment Summary
3. Condensed Fund Statement
4. Athletic Complex Scoreboard Purchase
  - i. The board examined and discussed the various options that were presented.
5. Striking of Delinquent Taxes (City of Walker) - Taxes not paid from 2017 are recommended to be struck from the tax rolls.
6. High School Weight Room Improvements
  - i. A request for proposal (RFP) to upgrade the high school weight room equipment has been posted. The Athletic Boosters plan to contribute funds to this project.
  - ii. Proposals will be brought to the board for consideration following the RFP deadline.

C. Marketing

1. The board members asked questions about the survey that was conducted by Galapagos Marketing. The board has asked Superintendent Hopkins to dig into why the decline in the net promoter score.

MARKETING

D. Superintendent Report

1. Enrollment Update
  - i. Superintendent Hopkins provided an enrollment update.
2. 2023-2024 School of Choice Resolutions
  - i. Superintendent Hopkins presented the resolutions that will be brought forward as action items at the regular meeting.
3. Middle School Bond Construction Update
  - i. Progress on Phase 2 continues. This phase will be completed this summer.
  - ii. Phase 3 will begin this summer.
  - iii. Photos of the construction progress were reviewed.

SUPERINTENDENT  
REPORT

E. NSBA Advocacy Institute

1. Member LaBotz gave a presentation regarding the NSBA Advocacy Institute.

NSBA ADVOCACY  
INSTITUTE

IV. Public Comment - one attendee provided comments.

*The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy. Any person in violation of the policy for disruptive conduct will be asked to leave. Any threats or suggestions of violence will be turned over to law enforcement.*

PUBLIC COMMENT

V. Action Items

- A. Motion by Member LaBotz supported by Member Courtade to approve the Consent Agenda. **Motion approved 6 - 0.**

CONSENT AGENDA

1. January 23, 2023 Regular Meeting Minutes
2. February 6, 2023 Special Meeting Minutes
3. January 2023 General Fund expenditures of \$1,552,604.81 through and including checks #79949-80127 and payrolls of January 13 and 27, 2023; January School Lunch Fund expenditures of \$17,842.21 through and including checks #10912-10922; Debt Fund expenditure \$750 check #79994; 2018 Building and Site Series expenditures of \$66,780 through and including checks #15358 - 15361; 2020 Building and Site Series expenditures of \$1,181,765.09 through and including checks #7996-80097; Activity Check Register expenditures of \$14,329.24 through and including checks #96894-96908.

	Y	N	A		Y	N	A		Y	N	A				
Courtade	Y	___		Hart	Y	___		Roberts	ABSENT			Turner	Y	___	
Gustinis	Y	___		LaBotz	Y	___		Robinson	Y	___					

B. Motion by Member Courtade supported by Member Gustinis to approve Option # A in the amount of \$399,293 using Capital Project Funds for the Athletic Complex Scoreboard Purchase as outlined in report #23-015. **Motion approved 5 - 1.**

	Y N A		Y N A		Y N A		Y N A
Courtade	Y ___	Hart	Y ___	Roberts	ABSENT	Turner	Y ___
Gustinis	Y ___	LaBotz	Y ___	Robinson	__ N __		

ATHLETIC COMPLEX  
SCOREBOARD #23-015

**VI. Future Items for Consideration**

A. Future Meetings

1. 02/27/23 6:30 pm Regular Board of Education Meeting - Central Elementary
2. 03/13/23 6:30 pm Committee of the Whole Meeting - Administration Building
3. 03/27/23 6:30 pm Regular Board of Education Meeting - Alpine Elementary

B. Go-Around

FUTURE MEETINGS

**VII. Adjournment**

A. Seeing no additional agenda items, President Hart adjourned the meeting at 9:07 p.m.

ADJOURNMENT

Respectfully submitted,

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Melissa Courtade, Acting Secretary