



BOARD OF EDUCATION
Regular Meeting Minutes
Monday, March 24, 2025 at 6:00 pm
Alpine Elementary
4730 Baumhoff NW, Comstock Park, MI 49321

I. Routine and Organizational Business

- A. President LaBotz called the Regular Meeting to order at 6:00 p.m. at Alpine Elementary School, 4730 Baumhoff NW, Comstock Park, MI 49321.
- B. President LaBotz opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, LaBotz, Roberts, Robinson, and Turner are present. Superintendent Hopkins, Assistant Superintendent Dinkelmann, Director of Finance Gilchrist, and Student Representatives Mya Gray and Chay'ce Smith are also present.
- D. Motion by Member Hart supported by Member Courtade to approve the agenda. **Motion carries 7-0.**

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

II. Recognition and Correspondence

- A. Correspondence
- B. Recognition
 - 1. Superintendent Hopkins expressed gratitude for the individuals and businesses who made various contributions to the District.
 - 2. Member Hart and President LaBotz were recognized for earning the Level 4- Master Board Member Award.
- C. Board Communication - Members reported on various district events in which they participated.

CORRESPONDENCE

RECOGNITION

BOE
COMMUNICATION

III. Discussion/Information Items

- A. Alpine Elementary Spotlight - Principal Snyder shared how student achievement and behavior data is used in Professional Learning Committees and the development of schoolwide goals. He highlighted the progress that is being made toward achieving the goals and how building committees (e.g. Grade Level PLCs, Site Improvement Team, Process Championship Team, Academic Intervention Team, KSNN, SpEd and Mental Health Team, MTSS, the Attendance Team, and the Academic Coaching Team) progress monitor to align interventions with needs.
- B. Student Representative Reports - Mya noted nine (9) Pathways students have met the graduation requirements with four (4) more students nearing completion. She also highlighted the state testing schedule and share appreciation to the High School Staff for attending lunch at Pathways to sell tickets to the winter dance. Chay'ce also noted the upcoming State testing schedule, including the Work Keys assessment, which will be administered before Spring Break. He also shared that Spring Sports are underway and spoke about his attendance at the African American Male conference where he was also a panelist.
- C. Office of Teaching and Learning
 - 1. Secondary Course Proposals (2nd Reading)
 - i. 7th Grade Accelerated Math: Name change
 - ii. English 1 & 2: Removal
 - iii. English 12 - Career Prep: Removal
 - iv. English 12 - College Prep: Name change
 - v. AP English Literature & Composition - 11th grade: Name change
 - vi. AP English Language & Composition - 12th grade: Name change

ALPINE ELEMENTARY
SPOTLIGHT

STUDENT
REPRESENTATIVE
REPORTS

OFFICE OF TEACHING
& LEARNING

- vii. World Mythology: Addition
- viii. SAT & Career Prep: Addition
- ix. AP World History: Addition
- x. AP African American Studies: Addition
- xi. Advanced Photography: Addition
- xii. Sports Administration: Name change
- xiii. Lifetime Fitness: Name change
- xiv. Wellness Lab: Addition
- xv. Yoga & Mindfulness: Addition
- xvi. Cyber Security: Removal
- xvii. PLTW Engineering Design Courses: Name changes & reorganization
- xviii. Brand Lab - Design, Marketing, and Sales: Addition
- xix. AP Computer Science Principles: Addition

- D. Finance - Director Gilchrist provided an overview of the following recommended purchases. These will be action items at the next Board Meeting.
- 1. Middle School Extended Learning Areas Furniture Purchase
 - 2. Replacement Truck Purchase

FINANCE

IV. Public Comment: no audience member(s) addressed the Board.

The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy.

PUBLIC COMMENT

V. Action Items

- A. Motion by Member Hart supported by Member Courtade to approve the Consent Agenda. **Motion carries 7-0.**
- 1. March 10, 2025 Committee of the Whole Workshop Meeting Minutes
 - 2. Certified Staff Personnel Report
- B. Motion by Member Courtade supported by Member Hart to approve the Secondary Course Proposals as presented. Report #025-026. **Motion carries 7-0.**
- C. Motion by Member Hart supported by Member Courtade to approve the amendment to the FY2025 Budget. Report #025-027. **Motion carries 7-0.**
- D. Motion by Member Hart supported by Member Courtade to purchase 400 sled chairs from Dew-EI Corporation in the amount of \$37,550.01 using 2020 Series II Bond Funds. Report #025-028. **Motion carries 7-0.**

CONSENT AGENDA

SECONDARY COURSE
PROPOSALS REPORT
#025-026

MARCH BUDGET
AMENDMENT
REPORT #025-027

MIDDLE SCHOOL
CHAIR REPORT #025-
028

VI. Future Items for Consideration

- A. Future Meetings
- 1. 04/21/2025 6:00 pm Regular Meeting @ Administration Building
 - 2. 05/05/2025 6:00 pm Committee of the Whole Workshop @ Administration Building
 - 3. 05/19/2025 6:00 pm Regular Meeting @ High School (includes Retiree Reception)
 - 4. 06/09/2025 6:00 pm Budget Hearing and Committee of the Whole @ Administration Building
- B. Go Around

FUTURE MEETINGS

GO AROUND

VII. Adjournment

- A. Seeing no additional agenda items, President LaBotz adjourned the meeting at 7:02 pm.

ADJOURNMENT

Respectfully submitted,

_____, Secretary